Remote Learning Policy

Last Reviewed: September 2025

Next Review: September 2026

Implementation from: October 2025

Cycle: Annual

Remote Teaching and Learning Offer at St Joseph's Catholic Primary School

Pupils will have access to remote teaching and learning if they are not able to attend school for any reason. E.g. whole class is self-isolating, individual self-isolating or family is isolating due to illness. The remote teaching and learning offer will also be available on days when the adverse weather policy comes into force due to inclement weather making the school inaccessible to staff and pupils.
This offer will be accessible through Microsoft 365.

Our key principles

- The online safety of our children is paramount and GDPR is carefully managed.
- All pupils should have access to the same high quality standard and amount of education whether they are in school or at home.
- The core curriculum content (most crucial learning) is prioritised to ensure that pupils continue to make strong progress.
- A blended approach to teaching and learning underpins our curriculum design.

Removing barriers

- All pupils will have access to appropriate devices through investment in technology.
- Our teachers will have ongoing training and access to suitable equipment.

Our offer

- All content will be accessed through the individual accounts in Microsoft 365
- The teacher will take a daily register through Teams to confirm that all children are ready to learn in school and at home. This sets the expectation. A short introduction to the day will be shared at this point. The school office will then follow up promptly on any child who is not present in the actual classroom or virtual classroom.
- Teachers can choose to provide the individual lesson content either by:
    - Sharing their screen live for key parts of the lesson [ensuring that this is not shared when this is not appropriate].
    - Pre-recording core teacher explanations for each lesson.
- Feeling connected
    - There will be regular opportunities throughout the school day for teachers to check in with pupils at home and to follow up on any issues.
- Reading:
    - For those on the programme, daily RWI lesson clips are assigned according to the groups (from the portal). Matched decodable books / e-books provided for practice.
    - The teacher records a short video of reading part of the current class story and this is posted for each day for all classes.
    - For those off the programme, they should continue to read their individual reading for pleasure books.

- Mathematics:
    - Oak Academy mathematics lessons are assigned within 365. The teacher must ensure that the appropriate lessons are in place to follow on from the lessons in school.
    - The teacher records a short maths meeting for each day to continue to practise the key skills.
- English
    - Core lesson content is shared through live / recorded teacher input.
    - Tasks assigned on 365.

- RE:
    - An RE lesson is provided once per week.
    - Daily collective worship (ideally live via MS Teams).
- Topic:
    - Ark Curriculum Plus lesson content is shared through live / recorded teacher input.
    - Pupils complete assigned tasks in workbooks.
    - Knowledge quizzes are on 365 for all pupils as home work.
- Reviewing daily learning:
    - A short checklist on 365 is completed by the pupils at the end of each day including how the pupils felt about each lesson:
        - I have completed ….
        - I found this easy / ok / hard
        - I need extra help with this
        - Additional comments
    - Teachers will find ways to encourage metacognition and self-regulation, for example through structured reflection within the daily self-review.
    - The teachers will identify support sessions for small groups working remotely through Teams to follow up on any areas where they may have struggled.
- Safeguarding
    - As a school, we recognise that there are increased risks through remote teaching and learning and that we must manage these risks in order to continue to provide the educational offer that our children are entitled to.
    - When teaching from within the classroom, teachers will only 'unmute' at appropriate times. This means that any behaviour management issues within the classroom can be addressed without those at home hearing.
    - The safeguarding procedures apply to remote teaching and learning as they would do in school. Any issues should be logged / reported in the same way.
    - Teachers should be alert to any changes in behaviour / well-being as the pandemic prolonged periods at home has led to many new issues for families (financial pressure, work pressure, increased mental health) and log any concerns on cpoms as normal.

- Where 1:1 tutoring sessions are taking place remotely, please agree with the parents that they should be in the same room as the child.
- GDPR: please be cautious about any personal data that may be shared remotely, e.g. pupils' work. We can do this but we wouldn't share their name on the work.

Working smarter

- Workload is a key consideration.
- Teachers will be given additional time each half term to further develop the blended teaching and learning offer.
- Teachers are encouraged to find innovative ways to create teaching and learning content efficiently, e.g. by doing this once for multiple purposes.
- Recorded content should be considered as a valuable resource to use within lessons, before lessons, after lessons to recap and indeed at home.
- It is important that we use 365 on a daily basis and give all pupils a reason to log in regularly so that they are used to the format. All homework will be shared through 365. The more content that we have on here generally makes it much easier when people are isolating throughout the year.