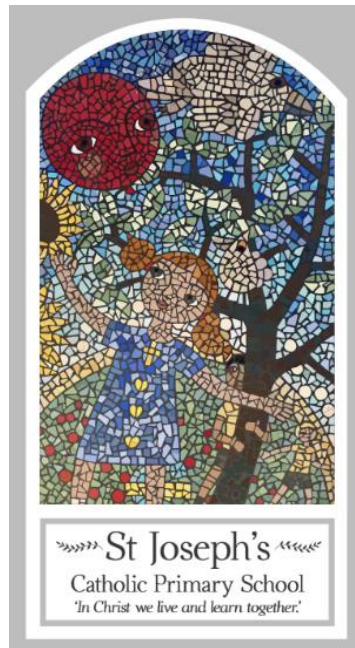


St Joseph's Catholic Primary School



School Uniform Policy

Signed by:

L.J. Atkinson

November 2022

Headteacher

Date: [Updated June 2023]

M. McDonagh

Chair of
Governors

November 2022

Date: [Updated June 2023]

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Vision Statement

At St Joseph's we can do anything through Christ who gives us strength to nurture a

school where we respect each other through feeling safe and supported. In Christ we live and learn together providing inspiring opportunities to be the best we can be. To take pride in our school and where we come from. Just as Jesus worked side by side with St Joseph the worker, we will work together to:

- Provide a welcoming environment based on trust and mutual respect.
- Be ready to learn at all times
- Be inclusive and understanding
- Celebrate success
- Commit to having high expectations

Statement of intent

St Joseph's Catholic Primary School believes that a consistent school uniform policy is vital to promote the ethos of the school and provide a sense of belonging and identity for all pupils, regardless of their protected characteristics or socio-economic circumstances.

This policy lays out the measures the school has taken to ensure a consistent, fair and inclusive uniform policy, and to implement a uniform that reflects the needs of all pupils, and is affordable and the best value for money for the school and pupils' families.

We believe that pupils learn most effectively and achieve their best outcomes when they are comfortable, able to be themselves, and dressed in such a way that sets an appropriate tone for education.

1. **[Updated]** Legal framework

[Updated] This policy has due regard to all relevant legislation including, but not limited to, the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- **[Updated]** The UK General Data Protection Regulation (UK GDPR)
- Data Protection Act 2018

[Updated] This policy has due regard to all relevant guidance including, but not limited to, the following:

- **[New]** DfE (2021) 'Cost of school uniforms'
- **[Updated]** DfE (2021) 'School Admissions Code'
- **[Updated]** DfE (2021) 'School uniforms'

This policy operates in conjunction with the following school policies:

- Complaints Procedures Policy
- Behaviour Policy
- Tendering and Procurement Policy
- Lost Property and Liability Policy

2. **[Updated]** Roles and responsibilities

[Updated] The governing board is responsible for:

- Establishing, in consultation with the headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values.
- **[Updated]** Ensuring that the school's uniform is accessible and inclusive, and does not disadvantage any pupil by virtue of their protected characteristics or socio-economic status.
- Listening to the opinions and wishes of parents, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.
- **[New]** Demonstrating how best value for money has been achieved in the uniform policy.
- **[New]** Ensuring compliance with the DfE's ['Cost of school uniforms'](#) guidance.

- Processing and approving all eligible School Uniform Assistance Application Forms.

The headteacher is responsible for:

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that teachers understand this policy and what to do if a pupil is in breach of the policy.
- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the governing board.
- Providing pupils with an exemption letter as appropriate, e.g. for a pupil who has a broken arm and requires a loose-fitting top.

Staff members are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Disciplining pupils who are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g. school identity.

Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the headteacher if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.
- Ensuring that uniform is clearly labelled with child's name

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the headteacher has granted an exemption.
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

3. **[Updated]** Cost principles

[New] The school is committed to ensuring that its school uniform is affordable and accessible to all pupils, and does not place an unreasonable financial burden on parents.

In accordance with the 'School Admissions Code', the headteacher will ensure that the school's uniform policy does not discourage parents from applying for a place for their child.

[New] The school will assess the overall cost implications of its uniform policy regularly, including prior to making any changes to the school uniform. When evaluating whether costs are reasonable and proportionate, the school will take into account the opinions and situations of:

- Economically disadvantaged parents.
- Parents with multiple children who are, or will be in the future, pupils at the school.
- Parents of younger children, as they are likely to grow quickly and require new sets of uniform more frequently.
- Parents of pupils with protected characteristics that may impact their ability to access the uniform due to costs.
- LAC and PLAC.

[New] The school will evaluate the cost of its uniform based on the overall collection of uniform items that parents would need to purchase for a pupil, rather than on the cost effectiveness of individual items; this will include consideration of the fact that parents will need to purchase multiples of certain items, e.g. shirts and socks, to ensure their child can come to school in clean uniform every day.

[New] The school keeps variations in school uniform for different groups of pupils, e.g. year group-specific items or house colours, to a minimum where possible to ensure that pupils can get the most wear out of their uniform possible and that parents can pass some items down to younger siblings.

[New] The school keeps branded uniform items to a minimal level that is reasonable for all members of the school community. The school defines a branded uniform item as any item of clothing that cannot be purchased at a range of retailers, including by virtue of logos, colours, design and fabrics. Where the school decides to require an item of branded clothing, it will conduct an assessment to ensure prices are kept as low as possible, e.g. by offering

sew- or iron-on logo badges for jumpers that can be bought at retailers instead of requiring special branded jumpers.

The school is committed to meeting the DfE's recommendations on costs and value for money. Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers.

[Updated] The school works with multiple suppliers to obtain the best value for money possible. Any savings negotiated are passed to parents where possible and does not enter into exclusive single supplier contracts or cash-back arrangements. More information on supplier processes can be found in the 'School uniform supplier' section of this policy.

The school will not amend uniform requirements regularly and will take the views of parents and pupils into account when considering any changes to school uniforms.

4. [Updated] Equality principles

[Updated] The school takes its legal obligation to avoid discriminating against any protected characteristic unlawfully very seriously, and aims to ensure that the uniform policy is as inclusive as possible so that all pupils are supported to access a school uniform which is comfortable, suitable for their needs, and reflects who they are.

The school will work to ensure that school uniform's cost does not disproportionately affect any pupils by ensuring that uniforms for all genders are as equal in price as possible and by adhering to the cost principles laid out in section 3.

[Updated] The school ensures that pupils who are required to follow certain dress requirements, e.g. by virtue of their membership of a particular religious or cultural group, are afforded flexibility to allow them to wear a uniform that adheres to their requirements as far as possible. The school endeavours to meet all requests for amendments to the uniform for these purposes; however, will ensure that the needs and rights of individual pupils are weighed against any health and safety concerns for the entire school community.

Parents' concerns and requests regarding religious clothing are dealt with on a case-by-case basis by the headteacher and governing board, and always in accordance with the school's Complaints Procedures Policy.

[New] The school ensures that the needs of pupils with SEND and/or sensory difficulties are considered in the uniform policy, e.g. ensuring soft, stretchy fabrics and avoiding intricate buttons or hard seams; however, where the needs of these pupils cannot be met in the standard uniform policy, individual adaptations to the uniform will be considered and permitted wherever possible.

5. Complaints and challenges

The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Procedures Policy.

To make a complaint, parents should refer to the Complaints Procedures Policy and follow the stipulations outlined.

When a complaint is received, the school works with parents to arrive at a mutually acceptable outcome.

Governors are willing to consider reasonable requests for flexibility to allow a pupil to accommodate particular social and cultural circumstances.

6. [Updated] School uniform supplier

Our current school uniform suppliers are:

- **Pinders School Wear**

Online and Shops locally at Aston/ Crystal Peaks/ Rotherham]

<https://pindersschoolwear.com/schools/163/StJosephsDinnington>

- **Logo Leisurewear**

<https://logoleisurewear.com/product-category/schools/schools-st-josephs-catholic-primary-school-dinnington/>

- **Andy Hyde Clothing**

<https://ahyde.co.uk/collections/st-josephs-catholic-primary>

The Academy has sourced three local companies to produce the uniform with school logo for PE kit requirements to offer parents a choice and value for money options.

Samples have been seen in school for quality purposes.

[Updated] Uniform assistance

The school supports vulnerable families in meeting the costs of uniforms.

All children receive their first school tie free of charge on starting school.

This is for pupils in Foundation Stage or for in-year Admissions.

School uniform assistance is provided via a voucher worth £**26** that can be spent on school PE clothing. The budget for the school uniform assistance scheme comes from **pupil premium funds**. This is for children joining the school and requiring the new PE Kit.

To claim school uniform assistance, parents should be eligible for **FSM**. Eligibility is determined by checking original documents from the relevant authority, detailing receipt of the benefit and the address of the pupil.

Families who meet the criteria should complete the [School Uniform Assistance Application Form](#) and return it to the school office.

[New] The school holds pre-loved / second-hand school uniforms in the **school office** for parents to access; access to these uniforms is available upon request made to the Headteacher or school Admin staff via the school office. Pre-loved uniform will be handed out if it is available to all in-year admissions on registration at school.

Parents are invited to donate their child's uniform when they no longer need it, so that a supply of pre-loved clothing is always readily available.

7. Non-compliance

Staff members are permitted to discipline pupils for breaching this policy, in accordance with the school's Behaviour Policy.

The headteacher, or a person authorised by the headteacher, is permitted to ask a pupil to briefly go home to remedy breaches to the school's uniform.

[Updated] A first breach of the uniform policy will be a letter home as a reminder of the breach of uniform policy

[Updated] A second breach of policy will be a phone call home from the office asking parents to bring the correct uniform in as soon as possible so as not to disrupt the learning time of the pupil.

Due to the age of our children parents will be contacted by the school office to rectify the uniform breaches. Parents should bring the correct uniform to school, if a child is taken home to rectify uniform breaches, the absence is to be recorded as 'authorised'.

If a pupil repeatedly breaches uniform rules, or takes longer than necessary to rectify the absence, the absence is counted as 'unauthorised'.

8. [Updated] School uniform

School colours

Our school colours are as follows:

- **Blue formal school shirt (short or long sleeved)**
- **Navy blue knitted cardigan or V neck plain knitted jumper**
- **Grey skirt/ Dress/ Trousers**

Clothing

The school uniform is as follows:

'How to acquire' column is a list of suppliers that have been researched as stocking cost effective solutions for non-logo plain school uniform items that meet our requirements. 'Cost per item' is costings at June 2023

| Item | Optional or required | Branding | How to acquire | Cost per item from school supplier |
|--|----------------------|--------------------------------------|---|---|
| Regular school uniform | | | | |
| Navy blue V neck knitted cardigan or jumper | Required | No logo required Knitted material | Asda Tesco Matalan Sainsbury | £7.00 (2 pack) £7.00 (2pack) £11.00 (2 pack) £8.00 (2 pack) |
| Blue school shirt Short sleeved or long sleeved [Polo shirts not permitted] | Required | No branding | Asda Matalan Sainsbury | £8.50 (5 pack) £5.00 (2 pack) £6.00 (2 pack) |
| Grey or Navy trousers or grey skirt/ pinafore | Required | No branding | Asda Tesco Matalan Sainsbury | £8-12 (2pack) <i>*Plus size options available at Matalan in primary clothing*</i> |
| Sensible, plain black flat heeled school shoes | Required | No branding | Available from regular retailers. | N/A |
| School tie | Required | Navy / Grey | School office First tie provided FoC by school EYFS / KS1 Elasticated tie KS2 Regular self-tying tie | Please check latest cost with office staff. |
| Outdoor coat | Required | No branding | Available from regular retailer | School coat with logo available from schoolwear stockists if parents wish to purchase (approx. £20) |

| PE kit | | | | |
|---|----------|-------------------------------|---|---|
| Plain navy jogging bottoms | Required | No branding | Marks & Spencer (Online) Asda Tesco Sainsbury | £14.00 (2 pack) £8.00 (2 pack) £8.00 (2 pack) £8.00 (2 pack) |
| Grey Polo shirt | Required | School logo on left-hand side | Pinders Logo Leisurewear Andy Hyde | £8.00 £8.25 £7.70 |
| Grey hooded top | Required | School logo on left-hand side | Pinders Logo Leisurewear Andy Hyde | £13.00 £15.00 £14.00 |
| Trainers | Required | No branding | Available from regular retailers | |
| Accessories | | | | |
| School book bag | Required | School logo or plain | Available from school supplier. First book bag provided to all pupils by school | £5 with logo £2.50 plain – navy |
| Plain socks or tights [Navy, black or grey] | Required | Plain | Available from regular retailers | |

- Pupils who are wearing skirts and also wear **black or grey tights**.
- Skirts must be knee-length. Black jeans or leggings are not permitted.
- Trainers are not considered suitable footwear. High heels are not permitted; boots should not be worn for school. If children are wearing boots to walk to school due to inclement weather a change of footwear should be brought to change into.
- **Parents are responsible for ensuring their child wears their PE kit on the appropriate days.**

Jewellery

Permitted jewellery that may be worn is:

- **A sensible wrist watch. [no fit bits/ smart watches to be worn]**

No earrings are permitted to be worn in school.

No other jewellery is permitted, unless it is worn for religious or medical identification reasons

Jewellery is the responsibility of the pupil and not the school. Lost or damaged items will not be refunded. **All jewellery must be removed during practical lessons, including PE lessons and science experiments.**

School bag

Pupils must use an appropriately sized waterproof bag to carry their books and equipment. It should hold A4-sized work books comfortably without causing any damage. There should be space for a water bottle and lunchbox if required.

All bags must fit in child's locker as **no additional storage space is available.**

School bags featuring inappropriate images, slogans or phrases are not permitted.

The school encourages pupils to bring non-valuable bags to school. The school will not be liable for lost or damaged school bags.

[Updated] Hairstyles

[Updated] The school reserves the right to make a judgement on where pupils' hairstyles or hair colours are inappropriate for the school environment; however, will ensure that any such judgements do not discriminate against any pupil by virtue of their protected characteristics. Each individual pupil's scenario will be taken into account where any judgements on appropriateness are to be made, and parents will always have the freedom to complain via the school's Complaints Procedures Policy.

Pupils with long hair must ensure that this does not impede their vision, cover their face or provide a health and safety risk. Long hair must be tied up during practical lessons, e.g. during PE or Science experiments/ Practical Art/ DT Sessions.

[New] The following hairstyles are not considered appropriate for school:

- Brightly-coloured, dyed hair.
- Headwear with bold patterns or colours.
- Excessive hair accessories. - **hair accessories should be plain and in line with school colours; large bows and fussy headbands should be avoided.**

Makeup

The school rules on makeup are as follows:

- **Makeup is not permitted to be worn by pupils.**
- **False nails and nail extensions are not permitted.**
- **Only clear nail varnish may be worn.**
- **Temporary tattoos are not permitted.**

Pupils wearing excessive makeup are required to remove it or, if appropriate, will be sent home to remove it.

9. **[Updated]** Adverse weather

All pupils are required to wear weather-appropriate clothing that covers as much of their skin as possible during adverse weather.

For hot temperatures, this includes wearing:

- Loose-fitting and lightweight shirts and dresses with sleeves and collars or covered necklines.
- Over the knee skirts, shorts or trousers.
- Tops that cover the shoulder area.
- Sunglasses with UV protection when outside, where possible.

Pupils are advised not to wear any jumpers or coats during heatwaves. If outside during break times, pupils not wearing sun-safe clothing are advised to stay in an area protected from the sun, or spare clothing is provided.

[Updated] For cold temperatures, this includes wearing:

- Scarfs, gloves, coats and hats when they are outside.
- Warm jumpers that conform to the school's uniform policy.
- Trousers, or thick tights with skirts.

10. Labelling

All pupils' clothing and footwear is clearly labelled with their name. **This is parental responsibility.**

Any lost clothing is to be taken to the lost property box in the **school office**. All lost property is retained for **one week** and is disposed of if it is not collected within this time.

11. Monitoring and review

This policy is reviewed every **two** years by the **chair of governors** and the **headteacher**.

The scheduled review date for this policy is June 2025

APPENDIX A: School Uniform Assistance Application Form

Children who attend St Joseph's Catholic Primary School are eligible for school uniform assistance if they receive FSM.

This scheme is open to children in Years R-6. The allowance is for buying suitable school wear and is paid once a year. The School Uniform Assistance will be paid as a voucher for one of our uniform suppliers.

Part 1: Details of parent

| | |
|-----------------------------------|--|
| Your full name: | |
| National insurance number: | |
| Address(incl postcode): | |
| Mobile no.: | |
| Email address: | |

By supplying us with a phone number or email, you agree to being contacted to let you know if you are eligible.

Part 2: Details of each dependent child you are applying for

| Surname | Other names | Date of birth |
|---------|-------------|---------------|
| | | |
| | | |
| | | |

Please read this declaration before you sign it

- I declare I am the parent or legal guardian of the child(ren) that I am applying for.
- I declare that all the information I have given is correct and complete to the best of my knowledge.
- I have enclosed original documentation to prove that I am in receipt of one of the benefits listed at the top of this form.
- I am aware that I have a duty to notify the school in writing immediately of any changes in my circumstances which might affect my entitlement to school clothing assistance.
- I understand that information taken from this form will be stored electronically on the school's computers. The school is permitted to do this under the UK GDPR and Data Protection Act 2018. A copy of the school's registration is held for inspection.

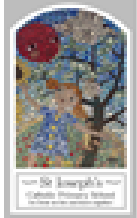
Please return this completed for to the school office for the attention of Miss Atkinson (Headteacher)

Your signature: _____ Date: _____

What happens next? If you apply for school uniform assistance and qualify, a voucher will be sent to you for each of your children within 6 weeks of receiving your application . If you do not qualify for the payment, we will let you know by letter and phone and explain why.

APPENDIX B- Letter to Parents re: Uniform Breach

St. Joseph's Catholic Primary School – A Catholic Voluntary Academy



DIOCESE OF HALLAM
IN PARTNERSHIP WITH ROTHERHAM LA
Lidgett Lane, Dinnington, Sheffield S25 2QD
Tel 01909 550123, 01909 560283
E mail: office@stjdinnington.co.uk

Headteacher: Miss L Atkinson

September 2022

Dear Parent/Guardian

As you know, school uniform is compulsory at St Joseph's. Our uniform is important as it gives the children a sense of belonging and community. It is also practical and safe for work and play at school.

Today, your child was without the following correct uniform:

|

It may be that this is a one-off, because of something unavoidable at home, in which case we understand that these things happen and we will look forward to seeing your child in their correct uniform tomorrow.

Please make sure that you send your child in the right uniform as soon as possible. If you have any concerns about school uniform, please contact me at school, as I will be happy to help in any way I can.

Please let your child's teacher know if you are still awaiting uniform from our supplier and when you expect to receive it.

Remember: Please put your child's name in the tag of their uniform. It is your responsibility to ensure uniform is named. Staff will endeavour to match named uniform with children at the end of the day, but cannot take responsibility for lost or misplaced items.

Thank you for your continued support.

Best wishes,

Miss Atkinson
Headteacher